



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Louise Clowery, 6 Manor Farm Cottages, Warboys Road, Pidley, Cambridgeshire, PE28 3DA
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A meeting of Upwood and the Raveleys Parish Council will be held on Monday 02 October 2023, 7.30pm at Upwood Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Louise Clowery – Clerk and Responsible Financial Officer to Upwood and the Raveleys Parish Council, 26 September 2023

Members: 8 Quorum: 3

Agenda

226-10/23 To receive and approve apologies for absence

227-10/23 To consider applications for one casual vacancy arising from the resignation of Councillor Howes

228-10/23 To receive declarations of interest

228.1 Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

229-10/23 Wildflowers

229.1 To receive a presentation on the wildflowers project

230-10/23 To receive and approve the minutes of the annual parish council meeting held on 04 September 2023

231-10/23 Public participation

231.1 To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

232-10/23 To receive reports from county and district councillors

233-10/23 Notification of planning items

233.1 - 21/00572/FUL - Application for full planning permission for demolition of existing redundant building and infrastructure and residential development of 321 dwellings with associated highways, infrastructure and open space, Upwood Hill House and part of RAF Upwood (deferred from minute ref.: 154-04/21.1).

233.2 - 23/010802/FUL - Proposal: Variation of Condition 2 (Plans) of 22/01802/FUL, Site Address: Old Manor Farm House, Raveley Road, Great Raveley

234-10/23 Financial

234.1 To approve accounts for payment: October 2023

| Reference | Description | Payee | Amount |
|------------------|--|-------|--------|
| October Payments | Approval for payments submitted this month | | |

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|--|---|----------------------------------|---------|
| BACS | Clerk/RFO Salary – September 2023 | Mrs L. Clowery | £615.70 |
| BACS | Clerk/RFO Salary PAYE | HMRC | £153.80 |
| BACS – Invoice no's 01580 & 01611 | BEAM – URPC (2023) – 8 & 11 – grass cutting | BEAM | £900.00 |
| BACS – Invoice no 70072319 | Summer sports sessions | Huntingdonshire District Council | £498.74 |
| BACS | Clerks expenses, stamps, WFH allowance and mileage | Mrs. L. Clowery | £100.08 |
| | Fireproof Box – reimbursement to the Clerk as paid on personal card | Mrs. L. Clowery | £35.89 |

234.2 To note income received: September - None received.

235-10/23 Traffic, Highways and Road Safety

235.1 To review data gathered from the Moveable Vehicle Activated Signs (MVAS) during September 2023

235.2 To receive an update on speed management strategies

235.3 To receive an update on the privately funded LHI application

236-10/23 Defibrillator Pads

236.1 To approve the purchase of new defibrillator pads

237-10/23 Glebe Paddock

237.1 To receive an update on plans to purchase the paddock

237.2 Grant planning

238-10/23 Correspondence and Communications

238.1 Boundary line Upwood Road

238.2 To consider any other correspondence received

238.3 For the clerk to update on ownership of the boundary between the hay field and properties on Fisherman's Close and any actions arising.

239-10/23 Churchyard signs

239.2 To discuss and approve the wording for the signs

239.3 To consider and approve quotes for the purchase of the signs

240-10/23 Website

222.1 Councillor Awit to provide an update on the research undertaken for a new website

222.2 Quotes to be discussed and approved

241-10/23 Memorial bench

241.1 To consider correspondence received and proposed location

242-10/23 Personnel

242.1 To acknowledge the resignation of the Parish Clerk/Responsible Finance Officer with effect from 23rd October 2023.

242.2 To appoint a working party to oversee the recruitment of a suitable replacement.

243-10/23 To receive verbal reports from parish councillors on matters arising from their portfolio responsibilities and matters for future consideration. No decisions can be made under this item.

244-10/23 Date of next meeting: Monday 06 November 2023

Close of meeting