



## Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ  
Telephone: 01487 812447. E-Mail: parishclerk@upwood.org

**A meeting of Upwood and the Raveleys Parish Council will be held on Monday 08 January 2018 at 7.00pm at Upwood Village Hall.**

**All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Carol Bilverstone – Clerk and Responsible Financial Officer to Upwood and the Raveleys Parish Council

02 January 2018

Members: 9 Quorum: 3

### Agenda

- 106-01/18 To receive and approve apologies for absence.**
- 107-01/18 To receive declarations of interest.**  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 108-01/18 Public participation.**  
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
- 109-01/18 To receive and approve the minutes of the parish council meeting held on 06 November 2017.**
- 110-01/18 To receive reports from county and district councillors.**
- 111-01/18 Matters arising or carried forward from the previous meeting.**  
111-01/18.1 To review actions taken with regard to matters arising from the November risk assessment (item 89-11/17):  
• Removal of a post propping up a leaning fence along the path from Ailwine Road to Glebe Paddock.  
• Repair/renovation of two numerals in the Bentley Close play area matting.
- 112-01/18 Notification of planning items.**  
112-01/18.1 17/02519/FUL. Change of use of Hangars 1 and 2 and land from refurbishment of jet engines, components and accessories together with ancillary storage to use within B8 (Storage and Distribution) of the Town and County Planning (Use Classes) Order 1987. 1 - 2 Upwood Air Park. Ramsey Road, Bury.
- 113-01/18 Finance**  
113-01/18.1 To approve accounts for payment: 08 January 2018.

Date	Ref. No.	Payee	Description	Amount
08.01.18	271163087	Mrs C. Bilverstone	Clerk/RFO Salary. December 2017	707.38
			Expenses: Working from home allowance, travel.	27.10
08.01.18	436513210	HMRC	PAYE/NI	8.87
08.01.18	DD	SALVUS Master Trust	Employee + Employer Pension Contributions. December 2018	75.40
08.01.18	199028812	Upwood Village Hall	Meeting Hall Hire. October-December 2017	91.30
08.01.18	672256688	Cambridgeshire Acre	Membership Renewal	55.50

113-01/18.2 To note income received: 04 December 2017:

Date	Ref. No.	Payee	Description	Amount
14.12.17	000012	Two parishioners	Exclusive Right of Burial x 2	280.00

113-01/18.3 To approve the payment claim form from GrantScape for pre-payment of £2000.00 from the Ramsey Wind Farm Community Development Fund to enhance communication networks across the parish.

113-01/18.4 To consider supporting the clerk's attendance (with travel to locations within Cambridgeshire) at four SLCC Branch Meetings in 2018.

#### 114-01/18 Traffic, Highways & Road Safety

114-01/18.1 To receive an update from Cambridgeshire County Council regarding Local Highway Initiative plans (2017/2018) for traffic calming on Ramsey Road.

114-01/18.2 To review Cambridgeshire County Council's feasibility study of the parish council's application to the Local Highway Initiative 2018/2019 for a speed indicator device (SID) and to consider approval to enable the application to proceed.

#### 115-01/18 Youth Involvement & Engagement

115-01/18.1 To review proposals from Huntingdonshire District Council for the provision of their "Active Lifestyles" summer activity programme for young people.

#### 116-01/18 Correspondence and Communications

116-01/18.1 A timetable outlining key events in preparation for the parish elections to be held on 03 May 2018.

116-01/18.2 Notification from Community Roadwatch (UK) regarding the availability of SIDs and data loggers.

116-01/18.3 An update from Cambridgeshire Acre regarding Rural Exception Sites.

116-01/18.4 Cambridgeshire Local Council Development Plan 2017-2022 and the Cambridgeshire Local Council Conference 2017 "Moving Forward Together" Post-Conference Report.

116-01/18.5 Notification of the dates and times for collection of the Mary Elizabeth Mawdesley Will Trust Widow's Benefit.

116-01/18.6 A letter of apology from the Fitzwilliam Hunt for the events of 02 December 2017.

116-01/18.7 Three letters of concern regarding the Fitzwilliam Hunt from parishioners/members of the public.

116-01/18.8 An invitation from Rural Services Network to complete the "Growing a Rural Community Survey".

116-01/18.9 Notification of the Huntingdonshire Local Plan 2036 proposed submission.

116-01/18.10 An invitation to attend a General Meeting of Parish Councillors in the Warboys and The Stukeleys Division (Warboys Village Hall, 10 January, 19:30)

**117-01/18 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.**  
*No decisions can be made under this item.*

**118-01/18 Matters for future consideration.** *No decisions can be made under this item.*

**119-01/18 Date of next meeting:** 05 February 2018, Upwood Village Hall, 7:00pm.

**Close of meeting**