

Action Plan

CCC	- Cambridgeshire County Council
PC	- Upwood and the Raveleys Parish Council
CLP	- Community led plan

Recommendations to consider	Issues	Potential solutions	Actions	Stakeholders	Resource Implications	Status / Progress	Progress / monitoring responsibility
1. Transport, roads pavements and footpaths							
1.1 Investigate speeding issues between villages	<ul style="list-style-type: none"> speeding vehicles posing a danger to both pedestrians and other road users. 	<ul style="list-style-type: none"> 40mph speed limit double white lines to restrict inappropriate overtaking 	<ul style="list-style-type: none"> PC to consider placing a bid to the Local Highways Initiative 	<ul style="list-style-type: none"> CCC PC 	high cost project	<ul style="list-style-type: none"> maps to be drawn with proposed limits get evidence to support request 	CLP team (Roads and Road Safety Working Party)
1.2 Consider options for traffic calming measures in Great Raveley	<ul style="list-style-type: none"> speeding vehicles posing a danger to pedestrians and other road users 	<ul style="list-style-type: none"> traffic calming measures e.g. chicanes / painted road signs? 	<ul style="list-style-type: none"> PC to consider placing a bid to the Local Highways Initiative 	<ul style="list-style-type: none"> CCC PC 	high cost project	<ul style="list-style-type: none"> gather evidence to support request 	CLP team (Roads and Road Safety Working Party)
1.3 Investigate the feasibility of a crossing at Longholme Road/Huntingdon Road junction	<ul style="list-style-type: none"> dangerous crossing for pedestrians, particularly for families going to and from school 	<ul style="list-style-type: none"> pedestrian crossing 	<ul style="list-style-type: none"> PC to consider placing a bid to the Local Highways Initiative 	<ul style="list-style-type: none"> CCC PC 	high cost project	<ul style="list-style-type: none"> gather evidence to support request 	CLP team (Roads and Road Safety Working Party)
1.4 Investigate the feasibility of a pavement in Great Raveley and Little Raveley	<ul style="list-style-type: none"> no safe walkway for pedestrians 	<ul style="list-style-type: none"> installation of a pavement 	<ul style="list-style-type: none"> PC to consider placing a bid to the Local Highways Initiative 	<ul style="list-style-type: none"> CCC PC 	high cost project	<ul style="list-style-type: none"> gather evidence to support request 	CLP team (Roads and Road Safety Working Party)
1.5 Review the gritting policy in the parish	<ul style="list-style-type: none"> clear guidelines and policy required to be shared with the parish 	<ul style="list-style-type: none"> review policy and provide an update in the parish newsletter 	<ul style="list-style-type: none"> CLP team to devise a preferred strategy and refer via the PC to CCC 	<ul style="list-style-type: none"> CLP PC CCC 	nil	<ul style="list-style-type: none"> Roads and Road Safety Working Party to discuss 	CLP team (Roads and Road Safety Working Party)

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		<ul style="list-style-type: none"> volunteer to be trained to maintain local paths 	<ul style="list-style-type: none"> attendance at a training course 	<ul style="list-style-type: none"> CLP 	£800 + insurance	<ul style="list-style-type: none"> strategy costs to be considered 	-
1.6 Review the effectiveness of pot-hole and road maintenance in the parish	<ul style="list-style-type: none"> dangerous driving conditions. 	<ul style="list-style-type: none"> raise awareness through parish newsletter about how to report road defects to CCC 	<ul style="list-style-type: none"> write an article for the parish newsletter 	<ul style="list-style-type: none"> CLP CCC 	nil	<ul style="list-style-type: none"> article to be written 	CLP team (Roads and Road Safety Working Party)
1.7 Walk all the parish footpaths and bridleways to identify areas requiring maintenance	<ul style="list-style-type: none"> some footpaths / bridleways may need clearing work 	<ul style="list-style-type: none"> volunteers to walk all the footpaths and bridleways 	<ul style="list-style-type: none"> contact volunteers who have offered to do this task 	<ul style="list-style-type: none"> CLP 	nil	<ul style="list-style-type: none"> volunteers to be contacted 	CLP team
1.8 Investigate the feasibility of junction improvements at Great Raveley	<ul style="list-style-type: none"> poor visibility at the junction 	<ul style="list-style-type: none"> improved road markings 	<ul style="list-style-type: none"> arrange meeting with Highways Agency at CCC 	<ul style="list-style-type: none"> CCC 	moderate cost	<ul style="list-style-type: none"> meeting to arrange gather evidence to support request 	CLP team

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Other Issues being considered under Transport, Roads, Pavements and Footpaths							
Flooding on the roads	<ul style="list-style-type: none"> dangerous driving conditions 	<ul style="list-style-type: none"> major road works 	<ul style="list-style-type: none"> report areas of concern to CCC 	<ul style="list-style-type: none"> CCC 	nil	<ul style="list-style-type: none"> gather evidence 	-
Speed restrictions in Farm Close	<ul style="list-style-type: none"> speeding vehicles posing a danger to school children 	<ul style="list-style-type: none"> private roads so action needs to be led by owners 	<ul style="list-style-type: none"> contact the Housing Associations to request action 	<ul style="list-style-type: none"> Housing Associations 	nil	<ul style="list-style-type: none"> contact to be made with Housing Associations 	CLP team
2. Public transport							
2.1 Discuss findings with CCC which is responsible for public transport services	<ul style="list-style-type: none"> lack of public transport 	<ul style="list-style-type: none"> lobby for better public transport services 	<ul style="list-style-type: none"> arrange meeting with CCC 	<ul style="list-style-type: none"> CLP CCC 	nil	<ul style="list-style-type: none"> meeting to be arranged 	CLP team
3. Housing and planning							
3.1 Assess the development potential within the parish, identifying land use and potential areas for development	<ul style="list-style-type: none"> inappropriate development(s) could spoil the appearance and 'rural community nature' of the parish 	<ul style="list-style-type: none"> assess the development potential within the parish and liaise with the PC 	<ul style="list-style-type: none"> create a coloured land-map identifying current land use and potential areas for development 	<ul style="list-style-type: none"> CLP PC 	nil	<ul style="list-style-type: none"> map created and to be considered by the CLP 	CLP team
3.2 PC to use the CLP evidence when considering new planning applications	<ul style="list-style-type: none"> inappropriate development(s) could spoil the appearance and 'rural community nature' of the parish 	<ul style="list-style-type: none"> pass feedback results on to council 	<ul style="list-style-type: none"> pass CLP data to clerk 	<ul style="list-style-type: none"> PC 	nil	<ul style="list-style-type: none"> CLP feedback to be passed to the PC 	CLP team
3.3 Liaise with neighbouring parishes	<ul style="list-style-type: none"> lack of appropriate infrastructure to support 	<ul style="list-style-type: none"> local parishes to speak with 'one 	<ul style="list-style-type: none"> liaise with County Councillor who is 	<ul style="list-style-type: none"> CLP team PC 	nil	<ul style="list-style-type: none"> first forum meeting held in 	PC

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to create a unified response in the event of proposed large-scale development in the area	any large-scale development	voice'	co-ordinating a new five-parish forum			July and feedback to be passed to the PC meeting in September	

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4. Communication							
4.1 Consider relocation of the parish notice boards to more accessible positions	<ul style="list-style-type: none"> three of the five notice boards are located inappropriately 	<ul style="list-style-type: none"> relocate notice boards to more accessible locations 	<ul style="list-style-type: none"> notice boards in Upwood, Great Raveley and Little Raveley to be moved. Farm Close notice board being replaced and relocated Fairmead notice board to be renovated 	<ul style="list-style-type: none"> CLP PC Housing Associations Fairmead Association 	application made to Ramsey Windfarm Community Benefit Fund	<ul style="list-style-type: none"> works to be scheduled by CLP in conjunction with the PC relocation quotes requested 	CLP team (Communications Working Party)
4.2 Consider how to maintain up-to-date notice boards across the parish	<ul style="list-style-type: none"> ensuring up-to-date information is accessible to all parishioners ensuring appearance of notice boards is in good order 	<ul style="list-style-type: none"> representative to be appointed for each of the notice boards contact details of the representative and the parish logo to be displayed in each one. 	<ul style="list-style-type: none"> seek volunteers 	<ul style="list-style-type: none"> CLP PC 	nil	<ul style="list-style-type: none"> request to be passed to the PC 	CLP team (Communications Working Party) PC
4.4 Undertake active promotion of the parish Facebook page	<ul style="list-style-type: none"> raising community awareness of parish Facebook page as an additional source of information 	<ul style="list-style-type: none"> ongoing publicity in the parish newsletter clear link from website to Facebook page open access to all users to 	<ul style="list-style-type: none"> arrange rolling publicity in the parish newsletter ask webmasters to incorporate a link and open access 	<ul style="list-style-type: none"> CLP newsletter committee webmasters 	nil	<ul style="list-style-type: none"> website link now in place access now open to all users 	webmasters CLP team newsletter committee

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		encourage more participation					
4.5 PC to consider holding an 'open forum' session at each meeting to encourage greater participation	<ul style="list-style-type: none"> raising awareness of the role and functions of the PC 	<ul style="list-style-type: none"> hold an 'open forum' session at meetings 	<ul style="list-style-type: none"> pass request to PC for consideration 	<ul style="list-style-type: none"> PC 	nil	<ul style="list-style-type: none"> request to be passed to the PC 	PC
4.6 PC to consider how to engage with the younger members of the community	<ul style="list-style-type: none"> raising awareness of the role and functions of the PC 	<ul style="list-style-type: none"> hold an 'open forum' session for young people engage with the school to show the role of a PC 	<ul style="list-style-type: none"> pass request to PC for consideration pass request to PC for consideration 	<ul style="list-style-type: none"> PC PC 	nil nil	<ul style="list-style-type: none"> request to be passed to the PC date in diary to talk with the School Council 	PC
Other Issues being considered under Communications							
Parish newsletter	<ul style="list-style-type: none"> review of the distribution of digital copies - could this be extended? 	<ul style="list-style-type: none"> raise awareness of the opportunity to receive a digital version of the parish newsletter and invite parishioners to join the mailing list 	<ul style="list-style-type: none"> newsletter committee to consider timing and logistics 	<ul style="list-style-type: none"> newsletter committee 	request for resources to support the production of the newsletter in colour has been included in a bid to the Ramsey Windfarm Community Benefit Fund	<ul style="list-style-type: none"> to be discussed at the next committee meeting 	newsletter committee

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	<ul style="list-style-type: none"> information flow from each of the 5 areas in the parish readily available access to "who's who" information 	<ul style="list-style-type: none"> a correspondent be appointed for each area of the parish newsletter's contacts page could be posted in each of the notice boards 	<ul style="list-style-type: none"> newsletter committee to consider appointing correspondents updated contacts page to be posted on notice boards 	<ul style="list-style-type: none"> newsletter committee newsletter committee 		<ul style="list-style-type: none"> discussed by the committee and not considered to be essential 	-
Location of the "Upwood" sign by the school	<ul style="list-style-type: none"> the sign clearly but inadvertently excludes Fairmead 	<ul style="list-style-type: none"> relocation of sign 	<ul style="list-style-type: none"> contact CCC for guidance 	<ul style="list-style-type: none"> CLP PC 	cost to be advised by CCC	<ul style="list-style-type: none"> awaiting response from CCC 	PC
5. Environment, conservation and appearance							
5.1 Publicise the cost of maintaining the parish appearance	<ul style="list-style-type: none"> raising awareness of how the parish precept is spent 	<ul style="list-style-type: none"> annual article in parish newsletter detailing maintenance contract costs 	<ul style="list-style-type: none"> refer to PC for consideration 	<ul style="list-style-type: none"> CLP PC 	nil	<ul style="list-style-type: none"> to refer to Councillor Huskinson (councillor with responsibility for Communications and Public Relations) 	PC

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5.2 Create working parties to enhance the appearance of the parish	<ul style="list-style-type: none"> taking a pro-active role in the appearance of the parish 	<ul style="list-style-type: none"> create working parties of volunteers 	<ul style="list-style-type: none"> CLP to co-ordinate 	<ul style="list-style-type: none"> CLP 	nil	<ul style="list-style-type: none"> to be developed 	CLP team
5.3 Investigate feasibility of solar farms on parish land	<ul style="list-style-type: none"> potential source of parish income 	<ul style="list-style-type: none"> use parish land for location 	<ul style="list-style-type: none"> research financing costs /grants etc. of solar panel farms 	<ul style="list-style-type: none"> CLP 	nil	<ul style="list-style-type: none"> to be considered 	CLP team
6. Local organisations, groups and leisure activities							
6.1 Perception of local groups/organisations within the community	<ul style="list-style-type: none"> local groups/organisations to be aware of community views 	<ul style="list-style-type: none"> feedback from questionnaire to be given to local groups 	<ul style="list-style-type: none"> liaise with the village hall committee 	<ul style="list-style-type: none"> CLP village hall committee 	nil	<ul style="list-style-type: none"> completed 	CLP team
6.2 Ensure continuity of local groups/organisations	<ul style="list-style-type: none"> concern that groups/organisations will fold because of lack of people prepared to help run them 	<ul style="list-style-type: none"> pro-actively recruit new group members - hold a parish 'open 'event with all groups represented 	<ul style="list-style-type: none"> CLP to liaise with individual groups to gauge interest 	<ul style="list-style-type: none"> CLP individual group committees 	nil	<ul style="list-style-type: none"> to be developed 	CLP team
6.3 Consider the feasibility of a local general store or suitable alternative	<ul style="list-style-type: none"> ability to be able to buy basic provisions locally 	<ul style="list-style-type: none"> establishing a local general store or suitable alternative 	<ul style="list-style-type: none"> liaise with other local communities who have stores to obtain more information 	<ul style="list-style-type: none"> CLP 	nil	<ul style="list-style-type: none"> to be considered 	CLP team

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Other Issues being considered under Local organisations, groups and leisure activities							
Installation of broadband at the village hall	<ul style="list-style-type: none"> • Wi-Fi may widen appeal to new users of the hall facilities 	<ul style="list-style-type: none"> • apply for a grant to cover installation costs 	<ul style="list-style-type: none"> • village hall committee to consider the issue, including ongoing costs 	<ul style="list-style-type: none"> • village hall committee 	This will be included in a bid to the Ramsey Windfarm Community Benefit Fund	<ul style="list-style-type: none"> • in progress 	village hall committee
7. Emergency services, crime and safety							
7.1 Raise awareness of 'e-cop's e-mails about local crime	<ul style="list-style-type: none"> • keeping the community informed about current incidents of crime via PCSO and 'e-cops' 	<ul style="list-style-type: none"> • article in the parish newsletter about crime prevention/awareness 	<ul style="list-style-type: none"> • liaise with the newsletter committee 	<ul style="list-style-type: none"> • CLP • newsletter committee 	nil	<ul style="list-style-type: none"> • contact to be made with the newsletter committee 	CLP team
7.2 Consider how to address demand for household security checks	<ul style="list-style-type: none"> • vulnerable/elderly people more at risk of being victims of crime 	<ul style="list-style-type: none"> • establish and advertise appropriate contacts for people 	<ul style="list-style-type: none"> • liaise with local police contact and other organisations who may be able to provide advice 	<ul style="list-style-type: none"> • CLP 	nil	<ul style="list-style-type: none"> • to be developed 	CLP team
7.3 Initiate more Neighbourhood Watch (NW) schemes across the parish	<ul style="list-style-type: none"> • maintaining safe neighbourhoods 	<ul style="list-style-type: none"> • extend NW schemes across the parish 	<ul style="list-style-type: none"> • liaise with Helens Close NW organiser • establish level of interest 	<ul style="list-style-type: none"> • CLP 	nil	<ul style="list-style-type: none"> • to be developed 	CLP team
7.4 Access to emergency medical assistance	<ul style="list-style-type: none"> • time taken for urgent medical support to arrive in the parish in an emergency 	<ul style="list-style-type: none"> • Qualified First Aiders to be identified and made known 	<ul style="list-style-type: none"> • Discuss privacy implications 	<ul style="list-style-type: none"> • CLP 	nil	<ul style="list-style-type: none"> • to be developed 	CLP team

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8. Services							
8.1 Make contact with Connecting Cambridgeshire re. broadband provision	<ul style="list-style-type: none"> poor and patchy coverage of parish by broadband 	<ul style="list-style-type: none"> obtain evidence to show variation in broadband speeds and engage with contracted provider engage support of the PC and CCC 	<ul style="list-style-type: none"> survey on parish Facebook page to collect data raise issue with the PC, CCC and Open Reach 	<ul style="list-style-type: none"> webmasters CLP PC CCC Open Reach 	nil	<ul style="list-style-type: none"> survey launched on Facebook county councillor invited to join Facebook conversation issue to be raised with the PC 	CLP team
8.2 Review county council policies for winter weather services (see Roads action point 1.5)	<ul style="list-style-type: none"> clear guidelines to be given to the community outlining responsibilities 	<ul style="list-style-type: none"> review county council policies and share via the newsletter 	<ul style="list-style-type: none"> request review of winter weather policy by CCC 	<ul style="list-style-type: none"> CLP CCC 	nil	<ul style="list-style-type: none"> clerk to contact 	PC
8.3 Investigate sewerage issues in Great Raveley	<ul style="list-style-type: none"> complaints about efficiency of the drainage systems by residents 	<ul style="list-style-type: none"> Anglian Water to be contacted to assess the sewerage system 	<ul style="list-style-type: none"> discuss with the PC who is going to lead this issue 	<ul style="list-style-type: none"> CLP PC 	nil	<ul style="list-style-type: none"> to discuss with the Parish Council Chairman 	PC
9. Young People							
9.1 Investigate feasibility of a fitness trail in the playing field	<ul style="list-style-type: none"> provide an activity for all age ranges 	<ul style="list-style-type: none"> use of the playing field 	<ul style="list-style-type: none"> ascertain whether playing field lease permits field to be converted for 	<ul style="list-style-type: none"> CLP 	installation and upkeep costs	<ul style="list-style-type: none"> to be considered 	CLP team

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			such a purpose <ul style="list-style-type: none"> investigate costs and types of fitness trails 				
9.2 Improve communication with young people in the parish	<ul style="list-style-type: none"> what do young people in the parish need /want? 	<ul style="list-style-type: none"> establish a communication forum 	<ul style="list-style-type: none"> consider different ways of engaging with young people 	<ul style="list-style-type: none"> CLP 	nil	<ul style="list-style-type: none"> to be developed 	CLP team
10). Community							
10.1 Encourage parishioners to contribute to their community	<ul style="list-style-type: none"> variable uptake response to community projects 	<ul style="list-style-type: none"> introduce a community project 'people bank' and forum on the parish Facebook page to assist in the coordination of willing volunteers 	<ul style="list-style-type: none"> discuss feasibility at CLP meeting 	<ul style="list-style-type: none"> CLP 	nil	<ul style="list-style-type: none"> to be developed 	CLP team