



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Jo Russel, 2 Hatchet Lane, Stonely, St Neots, Cambridgeshire PE19 5EG.
Telephone: 07835 939547. Email: parishclerk@upwood.org

A meeting of Upwood and the Raveleys Parish Council will be held on Monday, 6 January 2025, 7.30pm at Upwood Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Jo Russel – Clerk and Responsible Financial Officer to Upwood and the Raveleys Parish Council, **30 December 2024.**

Members: 6 Quorum: 3

Agenda

101-01/25 To receive and approve apologies for absence.

102-01/25 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

102-01/25 To consider any applications received as a result of the advertisement for three casual vacancies.

103-01/25 To receive and approve the minutes of the meetings held on 11 November and 2 December 2024.

104-01/25 Public participation

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

105-01/25 To receive reports from county and district councillors.

106-01/25 Notification of planning items

106-01/25.1 21/00572/FUL | Application for full planning permission for demolition of existing redundant building and infrastructure and residential development of 321 dwellings with associated highways, infrastructure and open space, Upwood Hill House and part of RAF Upwood.

106-01/25.2 24/02280/HHFUL Single storey porch and side extension and changes to the render and fenestration 114 Huntingdon Road Upwood Huntingdon PE26 2QQ

107-01/25 Finance

107-01/25.1 To approve accounts for payment: January 2025

Reference	Description	Payee	Amount
DD	Bank Charges	Unity Trust	£6.00
DD	Adobe Acrobat monthly payment	Lloyds debit card	£19.97
B/P	Clerk December 2024 expenses	Mrs J Russel	£10.00
	Employers NI Contribution (deducted from credit amount held by HMRC)	HMRC	£10.77
SO	Clerk/RFO Salary – December 2024	Mrs J Russel	£774.23
SO	Clerk/RFO PAYE – December 2024	HMRC	£61.80
DD	Commercial card monthly fee	Lloyds debit card	£3.00

107-01/25.2 To note income received:

Reference	Description	Payee	Amount

107-01/25.5 Approve and sign bank reconciliation dated 05 January 2025.

107-01/25.4 Consider and approve financial planning following finance working party meeting and agree and set precept requirements for 2025/2026

108-01/25 Traffic, Highways and Road Safety

108-01/25.1 To review data gathered from the Moveable Vehicle Activated Signs (MVAS) carried forward as no data available at present due to the signs being moved temporarily.

108-01/25.2 To receive an update on speed management strategies (privately funded LHI application and 20mph application).

109-01/25 Community

109-01/25.1 To receive an update on plans to purchase Glebe paddock.

109-01/25.2 To receive an update from the Glebe paddock grant planning working party.

109-01/25.3 To receive an update from Councillor Awit on the new website

109-01/25.4 To discuss/agree new contractor for parish maintenance

109-01/25.5 To discuss CCC verge maintenance

110-01/25 Correspondence and Communications

110-01/25.1 Email received from Little Raveley resident regarding EE Wi-Fi coverage

110-01/25.2 Email received from resident regarding dog fouling in Upwood

110-01/25.3 Email received from resident regarding mud on road between Fairmead and Ramsey

110-01/25.4 Email received from resident regarding new 30mph speed limit

111-01/25 Governance

112-01/25 To receive verbal reports from parish councillors on matters arising from their portfolio responsibilities and matters for future consideration. No decisions can be made under this item.

113-01/25 Date of next meeting: Parish Council Meeting - Monday, 3 February 2025.