Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
Telephone: 01487 812447. E-Mail: parishclerk@upwood.org

A meeting of Upwood and the Raveleys Parish Council will be held on Monday 02 December 2019, 7.00pm at Upwood Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Carol Bilverstone – Clerk and Responsible Financial Officer to Upwood and the Raveleys Parish Council. 26 November 2019

Members: 8 Quorum: 3

Agenda

96-12/19 To receive and approve apologies for absence.

97-12/19 To receive declarations of interest.
Members are invited to declare disclosable pecuniary and other interests in items on the agenda as required by Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

98-12/19 To receive and approve the minutes of the parish council meeting held on 04 November 2019.

99-12/19 To consider applications for one casual vacancy.

100-12/19 Public participation.
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

101-12/19 To receive reports from county and district councillors.

102-12/19 Matters arising or carried forward from the previous meeting.
102-12/19.1 Further to minute reference 88-11/19.2, to receive an update regarding broadband provision in this parish.

103-12/19 Notification of planning items.
103-12/19.1 19/02069/FUL | Amendment of Plot 8 into a pair of residential dwellings and Plot 9 into a pair of dwellings. Reference: 15/00049/FUL | Land at Church Farm, Church Lane, Upwood.
103-12/19.2 9/02145/OUT | Outline application for 9 self-build and custom-build dwellings with access road and supporting infrastructure. Appearance, landscaping and scale matters reserved | Land at The Paddock, Great Raveley.

104-12/19 Finance
104-12/19.1 To approve accounts for payment: 02 December 2019

Reference	Description	Payee	Amount
SO	Clerk/RFO Salary	Mrs C. Bilverstone	£1,008.95

SO	Cemetery Officer Salary (Oct-Dec 2019) *	Mr B.C. Edwards	£119.09
DD	Employee & Employer Pension Contribution	SALVUS Master Trust	£111.16
DD	Pension Administration Fee	SALVUS Master Trust	£24.00
SO	Clerk/RFO/Cemetery Officer Salary. PAYE/NI	HMRC	£76.72
761642305	Clerk's Expenses: Working from Home Allowance, Stationery, travel	Mrs C. Bilverstone	£39.69
780982069	Parish Grant (minute reference 90-11/19.3)	Upwood and the Raveleys Newsletter	£1,254.00
294584976	Parish Grant (minute reference 90-11/19.4)	Upwood and the Raveleys Village Hall	£1,000.00
490295421	Parish Maintenance. Invoices 7 & 8	The CGM Group (East Anglia) Ltd.	£1,836.60
929137167	Tree work in Charter's Spinney	Global Tree Solutions Ltd.	£660.00

*Cemetery Officer's Salary includes back pay to 01 August 2019 of £5.68

104-12/19.2 To note income received: 02 December 2019.

Reference	Description	Received From	Amount
000032	Exclusive Right of Burial & Interment Fee	Dignity Funerals Ltd.	£110.00

104-12/19.3 Further to completion of a 30-day free trial of "Parish Online" (a digital mapping package) to consider an annual registration of £100 + VAT.

104-12/19.4 To receive a summary of the clerk's hours of work during November 2019.

105-12/19 Traffic, Highways & Road Safety

105-12/19.1 To receive an update regarding implementation of the traffic calming scheme for Great Raveley (LHI 2019/2020).

105-12/19.2 To receive an update regarding implementation of the traffic calming scheme for Little Raveley (LHI 2020/2021).

105-12/19.3 To review data gathered from the Speed Indicator Devices (SIDs) during November 2019.

106-12/19 Parish Maintenance.

106-12/19.1 To review the effectiveness of the parish maintenance contract and to consider a proposal and quotation from the contractor to reduce the height of the cemetery and allotments hedges adjacent to Meadow Road to a height of 1.5m

106-12/19.2 To consider an action plan for work to the trees, shrubs and undergrowth in Glebe Paddock.

106-12/19.3 Further to completion of the tree works (minute reference: 77-10/19.1), and acceptance of a quotation to clear vegetation (minute reference: 77-10/19.2), to consider a proposal from Global Tree Solutions for further improvements to the understorey of Charter's Spinney.

107-12/19 Community Matters

107-12/19.1 Further to debate in 2017, to re-consider the provision of a defibrillator in the parish.

107-12/19.2 To consider opportunities for youth involvement and engagement.

108-12/19 Correspondence and Communications.

108-12/19.1 Invitation to participate in: Cambridgeshire and Peterborough Minerals and Waste Local Plan: Proposed Submission Plan Consultation - 15 November 2019 - 09 January 2020. https://www.cambridgeshire.gov.uk/business/planning-and-development/planning-policy/emerging-minerals-and-waste-local-plan/

108-12/19.2 An invitation for councillors to be involved in planning meetings for events at Grange Farm, Abbots Ripton.

108-12/19.3 Notification of a public consultation on Cambridgeshire County Council's draft Climate Change and Environment Strategy from 20 December 2019 to 31 January 2020. https://consultcambs.uk.engagementhq.com/climate-strategy

109-12/19 To receive verbal reports from parish councillors on matters arising from their portfolio responsibilities and matters for future consideration. *No decisions can be made under this item.*

110-12/19 Date of next meeting: 06 January 2020 at 7:00pm

Close of meeting