



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
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A meeting of Upwood and the Raveleys Parish Council will be held on Monday 03 July 2017 at 7.00pm at Upwood Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Carol Bilverstone – Clerk and Responsible Financial Officer to Upwood and the Raveleys Parish Council

27 June 2017

Members: 9 Quorum: 3

Agenda

36-07/17 To receive and approve apologies for absence.

37-07/17 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

38-07/17 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

39-07/17 To receive and approve the minutes of the parish council meeting held on 05 June 2017.

40-07/17 Matters arising or carried forward from the last or previous meeting.

40-07/17.1 To consider a quotation for the purchase of photo-id cards and lanyards.

40-07/17.2 To re-visit the proposal to hold parish council “surgeries”.

40-07/17.3 To receive an update on considerations for the provision of community defibrillators.

40-07/17.4 To re-visit the concerns of Upwood and the Raveleys Allotments Association regarding the removal of a section of the boundary hedge from the Upwood allotments site.

41-07/17 To receive reports from neighbouring parishes.

42-07/17 To receive reports from county and district councillors.

43-07/17 Notification of planning items. None received at the time of publication.

44-07/17 Finance

44-07/17.1 To approve accounts for payment: 03 July 2017.

Date	Ref. No.	Payee	Description	Amount
03.07.17	748871877	Mrs C. Silverstone	Clerk/RFO Salary. June 2017	687.42
			Expenses: Working from home allowance, travel	10.00
03.07.17	107452084	HMRC	PAYE/NI	5.99
03.07.17	*DD	SALVUS Master Trust	Employee + Employer Pension Contributions. June 2017	73.00
03.07.17	730827168	Mr A Davis	Parish Grass Cutting (no. 7 & 8)	790.00
03.07.17	484471352	Upwood and the Raveleys Village Hall	Meeting hall hire	61.50
03.07.17	396823778	Kompan Ltd.	Cradle swing for Bentley Close Play Area + spare parts. (inc. a 2% early settlement discount)	93.61
07.08.17	23981301	*Mrs C. Silverstone	Clerk/RFO Salary. July 2017	687.42
			Expenses: Working from home allowance, travel	10.00
07.08.17	81997534	*HMRC	PAYE/NI	5.99
07.08.17	*DD	*SALVUS Master Trust	Employee + Employer Pension Contributions. July 2017	73.00

*As the parish council does not meet in August, it is asked to authorise these payments in advance.

44-07/17.2 To note income received: 03 July 2017: None received at the time of publication.

44-07/17.3 To consider supporting the clerk's application to attend the SLCC Annual Regional Training Seminar (06 September) at a cost of £69 + VAT plus mileage (34 miles @ £0.45 per mile = £15.30).

44-07/17.4 To confirm arrangements for the annual appraisal and salary review of the clerk and the cemetery officer (due 1 August).

44-07/17.5 To review the communication working party's draft application to the Ramsey Wind Farm Community Benefit Fund and to consider authorising the clerk to finalise and submit the application prior to the next meeting.

45-07/17 Traffic, Highways & Road Safety

45-07/17.1 To receive an update from Cambridgeshire County Council regarding Local Highway Initiative plans for traffic calming on Ramsey Road.

46-07/17 Correspondence and Communications

46-07/17.1 An invitation from the district council to consider hosting a textile recycling bank in support of "Planet Aid".

47-07/17 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

No decisions can be made under this item.

48-07/17 Matters for future consideration.

No decisions can be made under this item.

49-07/17 Date of next meeting: 06 September 2017, Upwood Village Hall, 7:00pm.

Close of meeting