



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
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A meeting of Upwood and the Raveleys Parish Council will be held on Monday 06 March 2023, 7.00pm at Upwood Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Carol Bilverstone – Clerk and Responsible Financial Officer to Upwood and the Raveleys Parish Council. 28 February 2023

Members: 8 Quorum: 3

Agenda

136-03/23 To receive and approve apologies for absence.

137-03/23 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

138-03/23 To consider applications for a casual vacancy arising from the death of Councillor Tew.

139-03/23 To receive and approve the minutes of the parish council meeting held on 06 February 2023.

140-03/23 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

141-03/23 To receive reports from county and district councillors.

142-03/23 Notification of planning items.

142-03/23.1 21/00572/FUL | Application for full planning permission for demolition of existing redundant building and infrastructure and residential development of 321 dwellings with associated highways, infrastructure and open space | Upwood Hill House and part of RAF Upwood (deferred from minute ref.: 154-04/21.1).

143-03/23 Finance

143-03/23.1 To approve accounts for payment: 06 March 2023

Reference	Description	Payee	Amount
SO	Clerk/RFO Salary. February 2023	Mrs C. Bilverstone	£1116.35
SO	Clerk/RFO Salary PAYE/NI	HMRC	£42.87
SO	Cemetery Officer Salary. January - March 2023	Mr. B.C. Edwards	£129.93
SO	Cemetery Officer Salary PAYE	HMRC	£32.60
SO	Employer National Insurance. January 2023	HMRC	£63.79
DD	Employee & Employer Pension Contribution	SALVUS Master Trust	£122.02
DD	Pension Administration Fee	SALVUS Master Trust	£24.00
215573349	Clerk/RFO Expenses. February 2023	Mrs C. Bilverstone	£12.25
Debit Card	Monthly Fee.	Unity Trust Bank	£3.00
Debit Card	Mobile Phone Monthly Top-Up	Unity Trust Bank / Tesco.com	£7.50
Debit Card	Monthly Subscription. Acrobat Pro DC.	Unity Trust Bank / store@adobe.com	£15.17
34722192	Annual Membership Renewal	Cambridgeshire ACRE	£60.00
890345161	Privately Funded Highway Improvement application fee (minute reference: 56-10/21)	Cambridgeshire County Council	£500.00

694598860	Upwood.org website fees	Mr. Stephen Howes (webmaster)	£115.20
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143-03/23.2 To note income received: 06 March 2023 (None received at the time of publication).

144-03/23 Governance

144-03/23.1 To consider a proposal from Huntingdonshire District Council to undertake a community governance review to group Woodwalton with a neighbouring parish to allow the formation of a common parish council.

145-03/23 Traffic, Highways & Road Safety

145-03/23.1 To review data gathered from the Moveable Vehicle Activated Signs (MVAS) for February 2023.

145-03/23.2 To receive an update on speed management strategies and to consider making an application to Cambridgeshire County Council's programme to install 20mph zones or limits in the parish.

146-03/23 Community

146-03/23.1 To consider a proposal from St. Peter's Parochial Church Council for the installation of a composting toilet system in St. Peter's Churchyard.

146-03/23.2 To consider participating in The Great British Spring Clean 2023.

147-03/23 Correspondence and Communications

147-03/23.1 Notification from Serjeant and Son Solicitors of an increase to standard time rates.

147-03/23.2 A letter of concern from a resident following the road traffic accident on Huntingdon Road in January.

148-03/23 To receive verbal reports from parish councillors on matters arising from their portfolio responsibilities and matters for future consideration. No decisions can be made under this item.

149-03/23 Date of next meeting: Monday 03 April 2023.

Close of meeting