



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
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A meeting of Upwood and the Raveleys Parish Council will be held on Monday 07 January 2019 at 7.00pm at Upwood Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Carol Bilverstone – Clerk and Responsible Financial Officer to Upwood and the Raveleys Parish Council

02 January 2019

Members: 8 Quorum: 3

AGENDA

122-01/19 To receive and approve apologies for absence.

123-01/19 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

124-01/19 To receive and approve the minutes of the parish council meeting held on 03 December 2018.

125-01/19 To consider applications for the casual vacancy.

126-01/19 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

127-01/19 To receive reports from county and district councillors.

128-01/19 Matters arising or carried forward from the previous meeting.

128-01/19.1 Further to item 112-12/18.1, to consider advice regarding the collapse of the church path and with regard to Local Government Act 1972, s.215 to review quotations for its repair.

128-01/19.2 Further to item 112-12/18.2 to review progress on the replacement of plastic bolt covers on the Bentley Close Play equipment.

128-01/19.3 Further to item 112-12/18.2 to review progress on securing the loose roof tile on the chapel of rest.

128-01/19.4 To receive an update on future of The Cross Keys Public House.

129-01/19 Notification of planning items.

None received at the time of publication.

130-01/19 Finance

130-01/19.1 To approve accounts for payment: 07 January 2019

Date	Ref. No.	Payee	Description	Amount
07.01.19	671797674	Mrs C. Silverstone	Clerk/RFO Salary. December 2018	747.69
			Expenses: Working from home allowance, stationery, travel.	42.14
07.01.19	N/A	HMRC	PAYE/NI. December 2018**	Nil
07.01.19	DD	SALVUS Master Trust	Employee + Employer Pension Contributions. November 2018	78.70
07.01.19	DD	Salvus Master Trust	Small Employer Fee	24.00
07.01.19	80275095	SLCC (Cambs. Branch)	Clerk's attendance at Branch Meeting. 14.09.18	10.00
07.01.19	917335549	Upwood and the Raveleys Village Hall	Meeting Room Hire October – December 2018	70.60

**The parish council remains in credit with HMRC.

130-01/19.2 To note income received: 07 January 2019:

Date	Ref. No.	Payee	Description	Amount
30.12.18	000026	A.J. Mills Master Masons Ltd.	Cemetery Fee: Memorial @ £35 + replacement for cheque 7074 for £35 paid in on 29.10.18 & "lost" by Unity Trust Bank	70.00
30.12.18	BACS	Mrs C. Silverstone	Sale of "Local Council Administration", 10 th Ed.	10.05

130-01/19.3 To consider supporting the clerk's attendance at the SLCC Regional Training Seminar on 30 January at a cost of £80 + VAT plus travel at £0.45 per mile to Wyboston.

130-01/19.4 To acknowledge receipt of the National Joint Council for Local Government Services (NJC) pay scales for 2019-2020 for implementation from 1 April 2019.

131-01/19 Traffic, Highways & Road Safety

131-01/19.1 To receive an update regarding proposed traffic calming measures in Great Raveley (Local Highway Initiative 2019/2020).

131-01/19.2 To receive an update regarding implementation of the Speed Indicator Device (SID) (Local Highway Initiative 2018/2019).

132-01/19 Public Involvement & Engagement and Parish Council Development

132-01/19.1 To receive an update on the draft strategic plan from the youth involvement and engagement working party.

133-01/19 Parish Maintenance.

133-01/19.1 To review quotations for a three-year parish maintenance contract to take effect from Spring 2019.

134-01/19 Correspondence and Communications.

No additional correspondence received at the time of publication.

135-01/19 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

No decisions can be made under this item.

136-01/19 Matters for future consideration. No decisions can be made under this item.

137-01/19 Date of next meeting: 04 February 2019, 7:00pm. Upwood Village Hall.

Close of meeting