



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
Telephone: 01487 812447. E-Mail: parishclerk@upwood.org

A meeting of Upwood and the Raveleys Parish Council will be held on Monday 09 April 2018 at 7.00pm at Upwood Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Carol Bilverstone – Clerk and Responsible Financial Officer to Upwood and the Raveleys Parish Council

29 March 2018

Members: 9 Quorum: 3

AGENDA

- 152-04/18 To receive and approve apologies for absence.**
- 153-04/18 To receive declarations of interest.**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 154-04/18 Public participation.**
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
- 155-04/18 To receive and approve the minutes of the parish council meeting held on 05 February 2018.**
- 156-04/18 To receive reports from county and district councillors.**
- 157-04/18 Matters arising or carried forward from the previous meeting.**
157-04/18.1 To receive an update on the maintenance work carried out in Glebe Paddock on 07 April.
157-04/18.2 To consider plans for the repair/refurbishment of St. Peter's Church gates (ref. 149-03/18).
157-04/18.3 To receive an update regarding strategies to address vandalism and anti-social behaviour in the parish.
157-04/18.4 To review the work carried out to the surface of the public right of way leading from Bentley Close towards Upwood Meadows.
157-04/18.5 To review the work carried out to the surface matting of Bentley Close play area and to consider options for renewing the graphics.
- 158-04/18 Notification of planning items.**

158-04/18.1 Proposed removal of Street light L1FEL in Wennington Road, Little Raveley.

159-04/18 Finance

159-04/18.1 To approve accounts for payment: 09 April 2018.

Date	Ref. No.	Payee	Description	Amount
09.04.18	100735725	Mrs C. Silverstone	Clerk/RFO Salary. March 2018 Including £1683.61 re. consultancy work for Wyton on the Hill Parish Council for February & March 2018	2390.99
			Expenses: Working from home allowance, postage, stationery.	20.60
09.04.18	674179833	HMRC	PAYE/NI including £243.42 re. consultancy work for Wyton on the Hill Parish Council for February & March 2018	252.59
09.04.18	DD	SALVUS Master Trust	Employee + Employer Pension Contributions. February 2018 including £101.43 re. consultancy work for Wyton on the Hill Parish Council for February & March 2018	278.26
09.04.18	DD	Salvus Master Trust	Small Employer Fee	24.00
09.04.18	58369184	Mr A. Davis	Work to cemetery & allotments hedges	1980.00
09.04.18	131993560	Upwood and the Raveleys Village Hall	Meeting Room Hire. January – March 2018	85.88
09.04.18	191887711	Jolliffe Daking LLP	Glebe Paddock	200.00

159-04/18.2 To note income received: 09 April 2018 (financial year 2017/2018):

Date	Ref. No.	Payee	Description	Amount
15.03.18	000015	Wyton on the Hill Parish Council	Parish Clerk/RFO Consultancy. February 2018	961.28
20.03.18	BACS	HMRC	VAT Return 01.04.17 – 28.02.18	365.53

Nb. An invoice for £1168.61 will be presented for payment to Wyton on the Hill Parish Council on 10 April 2018 for Clerk/RFO consultancy work for March 2018.

159-04/18.6 To consider the purchase of nets for the goal posts in Glebe Paddock.

160-04/18 Traffic, Highways & Road Safety

160-04/18.1 To receive updates from Cambridgeshire County Council regarding Local Highway Initiative plans (2017/2018) for traffic calming on Ramsey Road and (2018/2019) for a speed indicator device (SID).

161-04/18 Public Involvement & Engagement

161-04/18.1 To review plans for Huntingdonshire District Council's "Active Lifestyles" summer holiday provision.

161-04/18.2 To receive an update from the youth involvement and engagement working party.

162-04/18 General Data Protection Regulation (GDPR)

162-04/18.1 To receive an update from the Society of Local Council Clerks outlining the steps that must be taken prior to 25 May 2018 regarding Data Audit, Privacy Notices and Policies.

163-04/18 Correspondence and Communications.

All correspondence received to date is addressed within other agenda items.

164-04/18 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

No decisions can be made under this item.

165-04/18 **Matters for future consideration.** *No decisions can be made under this item.*

166-04/18 **Date of next meeting:** 14 May 2018, Upwood Village Hall. The Annual Meeting of the Parish Council will take place at 6:00pm. This will be followed by the Annual Parish Meeting at 8:00pm

Close of meeting