



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Silverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
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A meeting of Upwood and the Raveleys Parish Council was held on Monday 07 February 2022 at 7.00pm.

Present: Councillors, D. Awit (*from item 114-02/22), J. Burgess, J. Edwards, R. Howe (Chairman), N. Maddocks, A. Perkins, M. Tew.

In Attendance: Mrs. C. Silverstone (Clerk) and one member of the public.

Minutes

103-02/22 To receive and approve apologies for absence.

Councillors D. Awit: *Work Commitment; G. Bonnett Kolakowska & R. Mashford: Personal
Councillor G. Bull (District Councillor): Personal Commitment. Councillor M. Haines (District Councillor): Attendance at other meetings.

104-02/22 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

There were no declarations of interest.

105-02/22 To receive and approve the minutes of the parish council meeting held on 10 January 2022.

The draft minutes of the meeting of Upwood and the Raveleys Parish Council held on 10 January 2022 had been published following the informal approval of the chairman. Councillor Burgess proposed that the minutes be approved. Councillor Maddocks seconded the proposal. All were in favour and it was **resolved** to do so.

106-02/22 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda. There was no public participation.

107-02/22 To receive reports from county and district councillors. There were no reports.

108-02/22 Notification of planning items.

108-02/22.2 21/00572/FUL | Application for full planning permission for demolition of existing redundant buildings and infrastructure and residential development of 321 dwellings with associated highways, infrastructure and open space | Upwood Hill House and part of RAF Upwood (deferred from minute ref.: 154-04/21.1).
This application remains in abeyance.

109-02/22 Finance

109-02/22.1 To approve accounts for payment: 07 February 2022

Reference	Description	Payee	Amount
SO	Clerk/RFO Salary. January 2022	Mrs C. Silverstone	£1043.68
SO	Clerk/RFO Salary PAYE/NI	HMRC	£41.42
SO	Employer National Insurance December 2021	HMRC	£55.92
DD	Employee & Employer Pension Contribution	SALVUS Master Trust	£114.22

07/03/22 *[Signature]*

DD	Pension Administration Fee	SALVUS Master Trust	£24.00
798128292	Clerk's Expenses: Working from Home Allowance, printing costs (January).	Mrs C. Silverstone	£11.75
Debit Card	Monthly Fee.	Unity Trust Bank	£3.00
Debit Card	Mobile Phone Monthly Top-Up	Unity Trust Bank / Tesco.com	£7.50
Debit Card	Monthly Subscription. Acrobat Pro DC. 27/01/22	Unity Trust Bank / store@adobe.com	£15.17
Debit Card	Printer paper & ink for statutory notices	Unity Trust Bank / Amazon.co.uk	£17.50
84566737	Grant (re. minute reference: 95-01/22.3	Upwood and the Raveleys Newsletter	£1,000.00
231070886	Meeting Hall Hire (Oct – Dec 2021)	Upwood and the Raveleys Village Hall	£45.65
426289700	Materials re. refurbishment of the bier (minute reference: 42-09/21.4	Mr. I. Ward	£52.36
47045083	Renewal of Annual Membership	Cambridgeshire Acre	£57.00

109-02/22.2 To note income received: 07 February 2022.

Reference	Description	Received From	Amount
000044	Cemetery Fees	Central England Co-Operative Ltd.	110.00

Councillor Burgess proposed that the accounts be approved for payment and the income received acknowledged. Councillor Perkins seconded the proposal. All were in favour and it was **resolved** to do so. The chairman signed the list of payments on the agenda; Councillor Burgess and Councillor Perkins signed each of the invoices and agreed to authorise the online payments. The chairman signed the bank reconciliation and this was countersigned by Councillor Burgess.

109-02/22.3 To consider a request for a donation to Magpas Air Ambulance in lieu of voluntary work to refurbish the chapel of rest.

Councillor Perkins noted the significant commitment of two residents in refurbishing the chapel and their wish that a donation be made to Magpas Air Ambulance. He proposed a donation of £200. Councillor Maddocks seconded the proposal. All were in favour of the clerk using the parish council's debit card for this purpose; and it was **resolved** to do so.

110-02/22 Traffic, Highways & Road Safety

110-02/22.1 To review data gathered from the Moveable Vehicle Activated Signs (MVAS) during January 2022.

MVAS 1 was located on Huntingdon Road opposite the junction with Ailwine Road to monitor traffic approaching from Bury. Of the 26,269 vehicles recorded, 2,250 registered speeds in violation of the 40 mph limit. 1,813 registered speeds between 41 – 45 mph; 351 between 46-50 mph; 70 between 51-54 mph; and 15 vehicles were travelling in excess of 55 mph. The highest recorded speed was 72 mph.

MVAS 2 was located on Huntingdon Road by the allotments to monitor traffic approaching from Great Raveley. Of the 37,189 vehicles recorded, 4,011 registered speeds in excess of the 40 mph limit. 2,918 between 41 – 45 mph; 784 between 46-50 mph; 223 between 51-54 mph; and 86 vehicles were travelling in excess of 55 mph. The highest recorded speed was 95 mph.

MVAS 3 was located by the post box in Great Raveley to monitor traffic approaching from Woodwalton. Note that data is only available for half of the month due to battery failure. Of the 2,249 vehicles recorded, 506 registered speeds in violation of the 30 mph speed limit. 401 registered speeds between 31 – 35 mph; 91 between 36 – 40 mph, 13 between 41-45 mph; and 2 between 46-50 mph.

110-02/22.2 To receive an update on speed management strategies.

In the absence of Councillor Bonnett-Kolakowska this item was deferred although it was noted that work is ongoing. Councillor Burgess, Councillor Tew and Councillor Bonnett-Kolakowska would attend the LHI 2022/2023 Improvement Panel in support of the application to complete the traffic calming measures in Great Raveley (minute reference: 41-09/21.2).

111-02/22 Community

111-02/22.2 To consider ideas for the celebration of the Queen's Platinum Jubilee.

Further to the last meeting, two members of the public have volunteered to join Councillor Awit and Councillor Burgess in a working party to progress this project.

07/03/22
Maddocks

112-02/22 Parish Maintenance

112-02/22.1 Further to minute reference 99-01/22.2, to consider options for the replacement of the bench at the junction of Longholme/Ramsey and Huntingdon Roads and for the installation of an additional bench purchased by residents to commemorate the COVID-19 pandemic.

The clerk advised members that the funds collected (totalling £1146.16) for this project had been lodged with Upwood and the Raveleys History Group. The chairman of the group has offered to donate this amount to the parish council for the purchase of two commemorative benches (including brass plaques and fittings) at a cost of £1037.64 + VAT. The clerk confirmed the intention that the benches would be listed as a parish council asset; and would therefore be insured and maintained by the parish council in the long term. The parish council will re-claim the VAT thus the remaining £108.49 could be used to plant one or more commemorative trees. It is proposed that one bench serve as the replacement for that lost at Charter's Spinney with a plaque to celebrate HM the Queen's Platinum Jubilee; and the other be located on the wide grass verge in Meadow Lane in commemoration of the COVID-19 pandemic. Councillor Burgess proposed that the parish council accepts the donation on this basis. Councillor Edwards seconded the proposal. All were in favour and it was **resolved** to do so. Councillors expressed their appreciation for this initiative, thanking residents for their support and the history group for taking care of the administration.

112-02/22.2 Further to minute reference 82-12/21.3, to receive an update on plans for the re-wilding of grass verges.

The chairman confirmed that four sites had been identified: two at Charter's Spinney, and two on the grass verge by the cricket field. Councillor Edwards volunteered to prepare the sites ready for planting in April. Councillors were reminded that an anonymous donation of £300 had been received for this purpose (see minute reference: 82-12/21.3).

113-02/22 Correspondence and Communications.

None received at the time of publication.

114-02/22 To receive verbal reports from parish councillors on matters arising from their portfolio responsibilities and matters for future consideration.

Councillor Edwards suggested that a community litter-picking event should be coordinated for the spring. This will be considered at the next meeting.

The chairman announced his decision not to stand for re-election in May. Having served for 12 years as parish councillor and 34 years as a district councillor and school governor, he has decided to dedicate more time to himself and his family.

Councillor Perkins similarly announced his decision not to stand for re-election although he would wish to continue to offer his services as a volunteer.

The clerk and councillors added that they will be sorry to lose Councillor Howe and Councillor Perkins, both long-standing and valued members of the council.

115-02/22 Date of next meeting: Monday 07 March 2022.

Close of meeting

07/03/22
