



Upwood and the Raveleys Parish Council

Press Release

Subject: Upwood & the Raveleys Annual Parish Meeting

Date: 14 May 2018

Residents of Upwood & the Raveleys are invited to attend the annual parish meeting which will be held at 8.00pm, at the Village Hall, High Street, Upwood, PE26 2QE.

Although the parish meeting is convened, chaired and minuted by the parish council, it is not a parish council meeting but a meeting of registered electors (including councillors who are registered electors). The purpose is to enable registered electors to discuss parish affairs and to pass resolutions thereon. This meeting is also an opportunity for the parish council (and higher tiers of local government) and community group leaders to share news of their activities over the last year.

Anyone may attend but only registered electors in the parish of Upwood & the Raveleys may speak and vote.

A registered elector may ask questions of the council. These will usually be answered by the chairman, the parish clerk or a designated councillor. An elector may also make suggestions and comment on parish issues and propose resolutions.

Members of the press are welcome to attend.

Releasing Officer: Carol Bilverstone, Parish Clerk & Responsible Financial Officer

parishclerk@upwood.org

01487 812447

Attached is a copy of the agenda.



Upwood and the Raveleys Parish Council

Dear Residents,

You are cordially invited to attend:

**Upwood and the Raveleys Annual Parish Meeting
at 8:00pm on Monday 14 May 2018
at Upwood Village Hall, High Street, Upwood, PE26 2QE**

The annual parish meeting is an opportunity for parishioners on the electoral roll of Upwood & the Raveleys to raise any matters of concern relating to their local community. It would be helpful to have written notice of any matters to be raised but this is not essential. For any queries, please contact Carol Bilverstone, Clerk to the Parish Council (parishclerk@upwood.org / 01487 812447).

Councillor Robin Howe

Chairman of Upwood and the Raveleys Parish Council

Agenda

1. Welcome by Councillor Robin Howe

2. Apologies

To receive and approve apologies for absence

3. Minutes of the Annual Parish Meeting. 08 May 2017.

To receive and approve as a correct record the minutes of the meeting held on 08 May 2017

Minutes of the previous annual parish meeting are available to view or download from the parish website (www.upwood.org). They will also be on display at the annual parish meeting. The approved minutes will be available on the parish noticeboards and website shortly after this meeting or upon application to the parish clerk.

4. Report from the Chairman of Upwood and the Raveleys Parish Council

5. Financial report from the clerk to the council

6. To invite community representatives to address the meeting

7. To invite the public to raise any matters of interest

8. Questions for county and district councillors

9. Chairman's closing remarks