



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Jo Russel, 2 Hatchet Lane, Stonely, St Neots, Cambridgeshire PE19 5EG.
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A meeting of Upwood and the Raveleys Parish Council was held on Monday, 2 December 2024, 7.30pm at Upwood Village Hall.

Present: Councillors D Awit, R Mashford, J Edwards.

Also in attendance: Jo Russel – Clerk, C Lowe - HDC, 2 members of the public.

Members: 6 Quorum: 3

Minutes

- 86-12/24 To receive and approve apologies for absence.**
Councillors James Milner, Jan Burgess, Ian Ward, Adela Costella - CCC
- 87-12/24 To receive declarations of interest.**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.
None
- 88-12/24 To consider any applications received as a result of the advertisement for three casual vacancies.**
None received.
- 89-12/24 To receive and approve the minutes of the meetings held on 11 November 2024.**
Carried forward to the January meeting as the Chair is unable to attend the meeting due to work commitments.
- 90-12/24 Public participation**
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
There was no public participation.
- 91-12/24 To receive reports from county and district councillors.**
See below.
- 92-12/24 Notification of planning items**
- 92-12/24.1 21/00572/FUL | Application for full planning permission for demolition of existing redundant building and infrastructure and residential development of 321 dwellings with associated highways, infrastructure and open space, Upwood Hill House and part of RAF Upwood.
- 92-12/24.2 24/02079/TREE 1 Anson Close, Upwood – work on TPO trees – all agreed that this work was necessary. Councillor Edwards proposed and Councillor Mashford seconded.
- 92-12/24.3 24/0280/TREE Fairmead Park, Upwood – work on TPO tree – all agreed that this work was necessary. Councillor Edwards proposed and Councillor Mashford seconded.
- 93-12/24 Finance**
- 93-12/24.1 Accounts for payment in December 2024 were approved.

Reference	Description	Payee	Amount
SO	Cemetery Officer Salary – October to December 2024	Clive Edwards	£140.53
SO	Cemetery Officer PAYE – November 2024	HMRC	£35.00
DD	Adobe Acrobat monthly payment	Lloyds debit card	£19.97
B/P	Clerk November 2024 expenses	Mrs J Russel	£10.00
	Employers NI Contribution (deducted from credit amount held by HMRC)	HMRC	£10.77
SO	Clerk/RFO Salary – November 2024	Mrs J Russel	£774.43
SO	Clerk/RFO PAYE – November 2024	HMRC	£61.60
DD	Commercial card monthly fee	Lloyds debit card	£3.00

94-12/24.2 To note income received: nothing for December 2024

Reference	Description	Payee	Amount
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94-12/24.3 Councillors Mashford and Edwards approved and signed the bank reconciliation dated 25 November 2024.

94-12/24.4 To consider precept requirements for 2024/2025. This is to be finalised at the January meeting after the finance working party has met. It was expected that the Precept would increase to allow for extra funds to purchase Glebe Paddock. The parish council would also be applying for grants to fund this.

95-12/24 Traffic, Highways and Road Safety

95-12/24.1 To review data gathered from the Moveable Vehicle Activated Signs (MVAS) carried forward as no data available at present due to the signs being moved temporarily.

95-12/24.2 To receive an update on 20mph scheme. No firm update yet but the work should start on the 20mph scheme very shortly as Highways have started to mark the roads.

96-12/24 Community

96-12/24.1 To receive an update on plans to purchase Glebe paddock. We still await the Licence.

96-12/24.2 To receive an update from the Glebe paddock grant planning working party. See above.

96-12/24.3 To receive an update from Councillor Awit on plan for the new website. Councillor Awit is attending training for the new website on 3 December. It should be ready to go live very soon. There will be a link on the old website to the new website.

96-12/24.4 To discuss new contract for parish maintenance. Councillor Ward has been dealing with this. Councillor Awit will send details of the suitable companies he has found to Councillor Ward so he can approach them.

96-12/24.5 To discuss CCC verge maintenance. ~~There is a questionnaire to complete which is quite onerous as to the amount of detail it requires. Councillor Edwards has been dealing with this.~~ We currently do not cut any verges on behalf of CCC but the parish council may wish to take responsibility for some of them. Councillor Edwards will look into this.

DA

19.54 Councillor Charlotte Lowe arrived and reported as follows:

Consultations:

- Bus Franchising email: consultations@cambridgeshirepeterborough-ca.gov.uk cpca-yourvoice.co.uk/bus-franchising-consultation/
- Enabling Remote attendance and Proxy Voting: <https://consult.communities.gov.uk/local-government-standards-and-conduct/remote-attendance-and-proxy-voting/>
- CPCA - Budget, Mayoral Precept and Medium-Term Financial Plan Engagement
Your opinions on its spending plans for the next 4yrs. Budget focused on transport, skills, business growth, and resilience. Online: <https://cambridgeshirepeterborough-ca.gov.uk/mtfp-budget-consultation>
Email: consultations@cambridgeshirepeterborough-ca.gov.uk

- Hinchingsbrooke Hospital: Public Invited to Join Redevelopment Engagement Event-<https://huntingdonshire.us20.listmanage.com/track/click?u=c12c267f6eb236cbf6c4c1a8a&id=69ad00c6ff&e=1dda9b2dec>
<https://huntingdonshire.us20.listmanage.com/track/click?u=c12c267f6eb236cbf6c4c1a8a&id=4fa5f44c59&e=1dda9b2dec> East West Railways consultation.

Funding opportunities

- CIL next round has opened (today) and runs until 19 Jan 2025. There is guidance on applying for funding on the CIL Page on HDCs website.
- Community Chest: £500 for Community Spaces; £1,000 for community events; £2,500 for longer-term projects. (Improving the quality of life and well-being for everyone; Keeping people out of crisis; Helping people in crisis; Lowering carbon emissions.
- Cambridgeshire community foundation www.cambscf.org.uk
A428 Community Fund - Grants of up to £15,000 that support local economy, skills and employment; support and connect communities and/or enhance the environment.
- National Lottery - Community Fund projects up to £20,000, and over £20,001

97-12/24 Correspondence and Communications

97-12/24 Letter from MP to Councillor Burgess regarding road safety and development concerns.
The response from CCC was disappointing. C Lowe asked the clerk to forward a copy of the letter to her.

98-12/24 Governance – nothing to consider.

99-12/24 To receive verbal reports from parish councillors on matters arising from their portfolio responsibilities and matters for future consideration. No decisions can be made under this item.
Councillor Edwards reported that the bench in the new play area is to be installed.

100-12/24 Date of next meeting: Parish Council Meeting - Monday, 6 January 2024.

