

Upwood and the Raveleys Parish Councillors: Trustees' Meeting

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
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**A meeting of Upwood and the Raveleys Parish Councillors, the Trustees of:
Upwood & the Raveleys Allotments (Charity no. 264373)
was held on Monday 06 March 2017 at 6:30pm at Upwood Village Hall.**

Present: Councillors J. Edwards, H. Nel, J. Noble, R. Howe (Chairman), J. Paxton, A. Perkins, G. Slater.

In Attendance: Mrs. C. Bilverstone (Clerk), Ms. A. Miles (URCAA Chairman)

Minutes

- 01-03/17 To receive and approve apologies for absence.**
Councillor H. Smith, Councillor M. Tew, Mr. T. Brown, Mr. C. Dowdell, Mrs. E. Carter, Mrs. J. Evans.
- 02-03/17 To receive and approve the minutes of the trustees' meeting held on 04 April 2016.**
Copies of the minutes of the meeting held on 04 April 2016 had been circulated following their informal approval by the chairman. Councillor Noble proposed acceptance of the minutes. Councillor Paxton seconded the proposal. All who had been present at the meeting were in favour and it was **resolved** to do so. The chairman signed the minutes.
- 03-03/17 To receive an update from Upwood and the Raveleys Community Allotment Association (URCAA): strengths and challenges to date.**
- 04-03/17 To receive an updated business plan from URCAA**
- 05-03/17 To receive a financial statement from URCAA.**
Detailed reports (attached) had been prepared by URCAA committee members and these had been circulated to the trustees in advance. Ms. Alison Miles (URCAA Chairman) presented each report and updated the trustees on the achievements of the association over the last twelve months. Ms. Miles noted that Mr. Carl Dowdell has recently resigned from his role as treasurer and added her thanks for his support over the last five years.
- 06-03/17 To receive an update from Councillor Edwards (trustee with a portfolio responsibility for the allotments).**
Councillor Edwards noted that his role is purely advisory. He was pleased to report that there had been no need for URCAA to request his support over the last twelve months.
- 07-03/17 To consider a request to scatter cremated remains in the community orchard.**
URCAA had received a request from a sponsor to place cremated remains around the base of one of the fruit trees in the orchard. The trustees were appreciative of the family asking the permission of the landowner and agreed that permission should be granted. The trustees also agreed that URCAA be given the authority to grant requests of a similar nature should they arise in future.
- 08-03/17 Matters for future consideration.**
No decisions can be made under this item.
There were no matters for future consideration.
Councillor Howe congratulated Ms. Miles and URCAA noting the fantastic progress that has been made since the establishment of the new structure in September 2014. He added his thanks to all involved and summarised his high regard for all that has been achieved with "this is such a good news story".
- 09-03/17 Date of next meeting:** 05 March 2018.

Close of meeting: 7:50pm