

## Upwood and the Raveleys Parish Councillors: Trustees' Meeting

Parish Clerk – Mrs Carol Silverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ  
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**A meeting of Upwood and the Raveleys Parish Councillors, the Trustees of:  
Upwood & the Raveleys Allotments (Charity no. 264373)  
was held on Monday 01 April 2019 at 6:30pm at Upwood Village Hall.**

**Present:** Councillors J. Edwards, R. Howe (Chairman) J. Noble, A. Perkins, G. Slater, J. Twose.

**In Attendance:** Mrs. C. Silverstone (Clerk), Mr. T. Brown (URCAA Chairman)

### Minutes

- 01-04/19 To receive and approve apologies for absence.**  
Councillor Bacon: Holiday.
- 02-04/19 To receive and approve the minutes of the trustees' meeting held on 05 March 2018.**  
The chairman referred to the minutes of 05 March 2018 and asked whether his advice to make a bid to the Ramsey Wind Farm Community Benefit Fund to assist with funding of projects had been considered. Mr Brown confirmed that the URCAA committee had discussed this and he believed that an application would be prepared for 2019.  
The minutes of the meeting held on 05 March 2018 had been circulated in advance following the informal approval of the chairman. Councillor Noble proposed that the minutes be approved. Councillor Edwards seconded the proposal. All were in favour and it was **resolved** to do so.
- 03-04/19 To receive an update from Upwood and the Raveleys Community Allotment Association (URCAA): strengths and challenges to date.**
- 04-04/19 To receive an updated business plan from URCAA.**
- 05-04/19 To receive a financial statement from URCAA.**  
Extensive reports (attached) had been prepared by URCAA committee members and these had been circulated to the trustees in advance of the meeting. Mr Brown presented each of these reports and updated the trustees on the achievements of the association since the last meeting. He confirmed that Mrs Julia Evans was appointed as secretary at the recent AGM and Ms. Ali Miles remains as treasurer to the committee. He noted that Mrs Liz Carter is still actively involved and offered his thanks for her sterling work as secretary over the last few years.
- 06-04/19 To receive an update from Councillor Edwards (trustee with a portfolio responsibility for the allotments).**  
Councillor Edwards noted that his role is purely advisory and that he had nothing further to report.
- 08-04/19 Matters for future consideration.**  
*No decisions can be made under this item.*  
The chairman once again congratulated all who contribute to the ongoing success of this initiative which is of benefit to the whole community. He added that the association remains in excellent order and both the committee and the allotment holders work incredibly hard to make the allotment sites and the orchard productive and eminently presentable.  
The tenancy agreement between the trustees and URCAA will expire on 05 October 2020. The clerk will prepare documentation for review prior to the next meeting.
- 09-04/19 Date of next meeting: 06 April 2020.**

**Close of meeting: 6:55pm**