



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
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An extraordinary meeting of Upwood and the Raveleys Parish Council was held on Monday 09 March 2019 at 7.00pm at Upwood Village Hall.

Present: Councillors M. Bacon, J. Edwards, R. Howe (Chairman), J. Noble, A. Perkins, G. Slater, J. Twose, I. Ward.

In Attendance: Mrs. C. Bilverstone (Clerk) and five members of the public.

Minutes

156-03/20 To receive and approve apologies for absence.

Councillor Bull (District Councillor): attendance required at another meeting.

157-03/20 To receive declarations of interest.

Members are invited to declare disclosable pecuniary and other interests in items on the agenda as required by Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

Councillor Twose declared a personal and pecuniary interest in item 161-03/20.1.

158-03/20 To receive and approve the minutes of the parish council meeting held on 02 March 2020.

The draft minutes of the meeting of Upwood and the Raveleys Parish Council held on 02 March 2020 had been circulated in advance following the informal approval of the chairman. An additional sentence was added to item: 152-03/20.1 and Councillor Slater proposed that the revised minutes be approved. Councillor Ward seconded the proposal. All were in favour and it was **resolved** to do so.

159-03/20 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda. There was no public participation.

160-03/20 Matters arising or carried forward from the previous meeting.

There were no matters arising.

161-03/20 Notification of planning items.

161-03/20.1 20/00213/HHFUL | First floor rear extension | 1 The Cottage Wennington Road, Little Raveley, PE28 2NF.

Councillors noted that is the last cottage in a row of four to apply to undertake similar extension works. Councillor Perkins suggested that the proposed plans would enhance the architectural style of the property and provide more spacious and improved facilities for residents. The chairman added that the parish council is keen to support such initiatives which enable residents to remain in their homes, and in this parish as their family circumstances change over time. Councillor Perkins proposed that the parish council supports this application. Councillor Slater seconded the proposal. Councillor Twose abstained from voting. All other councillors were in favour and it was **resolved** to do so.

161-03/20.2 20/00132/FUL | Proposed culverting and bank reinforcement works to comprise the following: 900mm internal diameter HDPE pipe through existing culvert, 35.9m of steel sheet piling, extended headwall, comprising reinforced slab base under the proposed pipe, foamed concrete infill surrounding the proposed pipe, engineered fill over the existing gas pipe and precast concrete block to form the parapet, two safety grilles, kee klamp rail, access steps, reinforced concrete slab on invert. | Land at junction of Chapel Road and Ugg Mere Court Road Ramsey Heights.

M11 (Extraordinary Meeting)

Councillors agreed that this application outlines essential utility works which are necessary for the safety of the site and its environs. Councillor Twose confirmed that the ecological survey is thorough and correct environmental mitigation has been applied. The chairman proposed that the parish council supports this application. Councillor Twose seconded the proposal. All were in favour and it was **resolved** to do so.

161-03/20.3 20/00312/HHFUL | Extension of existing dropped kerb | 54 Huntingdon Road, Upwood. PE26 2QQ.

Councillor Perkins proposed that the parish council supports this application as the proposed extension would improve accessibility to and from the property. Councillor Slater seconded the proposal. All were in favour and it was **resolved** to do so.

161-03/20.4 20/00391/HHFUL | Extension to dropped kerb | 58 Huntingdon Road, Upwood. PE26 2QQ.

Councillor Perkins proposed that the parish council supports this application as the proposed extension would improve accessibility to and from the property. Councillor Slater seconded the proposal. All were in favour and it was **resolved** to do so.

162-03/20 Governance

162-03/20.1 Further to minute reference 152-03/20.2, to confirm that all staff have attended a refresher workshop covering GDPR, Subject Access Requests and Data Breaches.

The chairman confirmed that all councillors and staff of Upwood and the Raveleys Parish Council have attended a refresher workshop delivered by its Data Protection Officer Scheme Adviser. The parish council has thus complied with all requirements of the Information Commissioner's Office with respect to complaint reference RFA0863986.

163-03/20 Correspondence and Communications.

There was no further correspondence or communications.

164-03/20 **To receive verbal reports from parish councillors on matters arising from their portfolio responsibilities and matters for future consideration.** No decisions can be made under this item.

There were no matters arising.

165-03/20 **Date of next meeting: 06 April 2020 at 7:00pm.**

Close of meeting: 7:25pm