



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
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A meeting of Upwood and the Raveleys Parish Council was held on Monday 01 March 2021 at 7.00pm. The Local Authorities and Police and Crime Panel Meetings (England and Wales) Regulations 2020 came into force on 04 April 2020 enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021. This meeting took place via "Zoom Meetings".

Present: Councillors D. Chattaway, G. Bonnett Kolakowska, J. Burgess, J. Edwards, R. Howe (Chairman), N. Maddocks, R. Mashford, A. Perkins.

In Attendance: Mrs. C. Bilverstone (Clerk), Councillor G. Bull (Huntingdonshire District Council) and one member of the public.

Minutes

135-03/21 To receive and approve apologies for absence.

There were no apologies for absence.

On behalf of the parish council, the chairman expressed sorrow and conveyed sympathy on learning of the death of Councillor Jill Tavener. Councillor Tavener served as district councillor for Warboys for many years. She was an exemplary and diligent councillor; very caring and much loved across her ward. She will be greatly missed.

136-03/21 To consider applications for one casual vacancy.

No applications had been received.

137-03/21 To receive declarations of interest.

Members are invited to declare disclosable pecuniary and other interests in items on the agenda as required by Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

There were no declarations of interest.

138-03/21 To receive and approve the minutes of the parish council meeting held on 01 February 2021.

The minutes of the meeting of the meeting of Upwood and the Raveleys Parish Council held on 01 February 2021 had been circulated in advance following the informal approval of the chairman. Councillor Burgess proposed that the minutes be approved. Councillor Bonnett-Kolakowska seconded the proposal. All were in favour and it was **resolved** to do so.

139-03/21 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda. There was no public participation.

140-03/21 To receive reports from county and district councillors.

140-03/21.1 Further to item 120-01/21 to review the district council's response regarding the provision of litter bins along the path between Farm Close and Fairmead.

Councillor Bull confirmed that he has raised this matter with the operations department of Huntingdonshire District Council and that site visits have been planned.

140-03/21.2 To review progress to the work to footpath no. 4 (leading from Bentley Close towards Upwood Meadows) due for completion by 27 February 2021 (minute reference: 98-12/20.1)

Councillors noted that work has not commenced. This matter will be raised again with Councillor Rogers (Cambridgeshire County Council).

BA

Councillor Bull reminded members that the 2021 Census will take place on 21 March. Residents must complete the census by law (although some questions are voluntary). The census enables organisations such as local authorities and charities to plan and fund services including transport, education and healthcare.

Concerns were expressed for the condition of the entrance to the construction site at Upwood Airfield. Councillor Bull offered to liaise with the planning department.

The chairman queried the district council's refusal of a planning application at 15 Church Lane, further to the parish council's support (see item: 70-10/20.1). He noted that this property is outside the conservation area, contrary to information provided by the planning department; and asked for the decision to be reviewed.

141-03/21 Notification of planning items.

141-03/21.1 20/01651/FUL | Erection of equipment storage building to replace existing storage area. | Cricket Ground Huntingdon Road Upwood.

Councillors noted that although this is a relatively large structure (8m²), the location is shielded from view by the pavilion and surrounding trees and the green finish would blend with its surroundings. All agreed that the parish council would wish to support Upwood Cricket Club's continued growth and success. Councillor Burgess proposed that the parish council supports this application. The chairman seconded the proposal. All were in favour and it was **resolved** to do so.

142-03/21 Finance

142-03/21.1 To approve accounts for payment: 01 March 2021:

Reference	Description	Payee	Amount
SO	Clerk/RFO Salary. February 2021	Mrs C. Bilverstone	£1034.48
SO	Cemetery Officer Salary. January – March 2021	Mr. B.C. Edwards	£117.75
SO	Clerk/RFO & Cemetery Officer Salary PAYE/NI	HMRC	£79.82
SO	Employer National Insurance January 2021	HMRC	£56.61
DD	Employee & Employer Pension Contribution	SALVUS Master Trust	£114.22
DD	Pension Administration Fee	SALVUS Master Trust	£24.00
203259194	Clerk's Expenses: Working from Home Allowance, printing costs (January)	Mrs C. Bilverstone	£11.75
Debit Card	Monthly Fee.	Unity Trust Bank	£3.00
Debit Card	Mobile Phone Monthly Top-Up	Unity Trust Bank / Tesco.com	£7.50
Debit Card	Monthly Subscription. Acrobat Pro DC.	Unity Trust Bank / store@adobe.com	£15.17
86100153	Purchase of 12 th Ed. Local Council Administration	SLCC Enterprises Ltd.	£123.80
697383467	Parish Website Hosting Fees	Mr S. Howes	£115.20
416227200	Traffic Calming Stickers	Discount Sticker Printing	£251.90

Councillor Burgess proposed that the accounts be approved for payment. Councillor Mashford seconded the proposal. All were in favour and it was **resolved** to do so. The chairman agreed to sign the list of payments on the agenda; Councillor Burgess and Councillor Perkins agreed to sign each of the invoices and authorise the online payments. The chairman agreed to sign the bank reconciliation and Councillor Burgess agreed to countersign this. (All documentation was signed and returned to the clerk after the meeting).

142-03/21.2 To note income received: 01 March 2021. None received.

143-03/21 Traffic, Highways & Road Safety

143-03/21.1 To review data gathered from the Speed Indicator Devices (SIDs) during February 2021.

SID 1 was located opposite the Ailwine Road junction on Huntingdon Road. 23,137 vehicles were recorded approaching from Bury (considerably fewer than normal due to lockdown). 2,054 were travelling in excess of the 40 mph speed limit. Of these 1,664 registered speeds between 41 and 45 mph; 312 between 46 and 50 mph; 68 51 and 54 mph; and 11 exceeded 55 mph. The highest recorded speed was 68 mph.

SID 2 was located by the allotments on Huntingdon Road. 26,942 vehicles were registered approaching from Great Raveley (considerably fewer than normal due to lockdown). 3,260 were travelling in excess of the 40 mph speed limit. Of these 2,367 registered speeds between 41 and 45 mph; 643 between 46 and 50 mph; 175 between 51 and 54 mph; and 75 exceeded 55 mph. The highest recorded speed was 96 mph.

The data once again illustrates an increase in all speed violations in this part of the parish, with 12.1% of vehicles travelling in excess of the speed limit.

143-03/21.2 To receive an update from the Speed Management Working Party.

Traffic calming signs have been installed across the parish and the wheelie bin stickers will be distributed in the coming weeks. SID 3 will be activated in March.

A supporting statement for an additional SID through the Local Highway Improvement Initiative (LHI) 2020/2021 was submitted to Cambridgeshire County Council and Councillor Bonnett Kolakowska presented the case to the LHI panel. However, due to technical difficulties the panel was running late; members had not read the supporting statement; and Councillor Bonnett Kolakowska was afforded just three minutes. Councillors expressed concern for the impact this may have on the outcome.

Work to install traffic calming measures (LHI 2019/2020) in Great Raveley commenced on 01 March (please see minute reference: 29-06/19.1 & 105-12/19.1 for details).

Councillor Bonnett-Kolakowska noted that she has started to consider an application to LHI 2021/2022 and based on the rolling data from the SIDs, she is currently researching options for Huntingdon Road.

Members thanked Councillor Bonnett-Kolakowska for her commitment to these projects.

144-03/21 Community

144-03/21.1 To consider a review of the Community Led Plan (completed in 2015 and last reviewed in 2018).

Councillor Mashford confirmed that she has reviewed information from Cambridgeshire Acre which recommends that a community led plan is refreshed after approximately five years, either by starting from scratch or by reviewing and re-prioritising outstanding actions. As the current Covid-19 restrictions would prevent face to face communication and impede effective consultation, Councillor Mashford suggested that the parish council might consider a partial review, concentrating on a single area such as play and recreation for children and young people. Councillor Chattaway, Councillor Bonnett Kolakowska and Councillor Maddocks agreed to look at the current facilities available across the parish; create a business case for improvements by engaging children and young people to motivate parents and grandparents; and ultimately to prepare a budget and consider fundraising possibilities. All agreed that this should be discussed further at the next meeting.

144-03/21.2 To consider strategies to address the enduring problems of dog fouling and littering in this parish.

Residents are reminded that incidents of dog-fouling should be reported to Huntingdonshire District Council at: <https://www.huntingdonshire.gov.uk/environmental-issues/dog-related-issues/#fouling>; incidents of litter at: <https://www.huntingdonshire.gov.uk/bins-waste/litter/>; and incidents of fly-tipping at: <https://www.huntingdonshire.gov.uk/environmental-issues/fly-tipping/>. All offences are punishable with fixed penalty notices/unlimited fines and/or prison sentences depending upon the severity of the crime. Community litter picking is not possible under the current restrictions but councillors wished to thank the many individuals who collect and dispose of litter on a daily basis.

145-03/21 Correspondence and Communications.

145-03/21.1 An invitation to participate in consultation regarding a future upgrade of the A141.

(please see: [a141-northernbypass \(youra141.co.uk\)](https://www.a141-northernbypass.youra141.co.uk))

145-03/21.2 A letter from BPHA Ltd. further to the parish council's response to the proposed development at Farm Close.

Councillors agreed that this was a bland and disappointing response which omitted to acknowledge the fierce opposition of the parish council and residents. The chairman noted that the lack of reaction does not endear the association to the parish council.

146-03/21 To receive verbal reports from parish councillors on matters arising from their portfolio responsibilities and matters for future consideration. No decisions can be made under this item.

Councillor Perkins has obtained the 2021 schedule from the parish maintenance contractor and this will be published on the parish website.

Councillor Mashford reported on her attendance at Upwood Cricket Club's AGM; that she was inspired by its continued success; and that she will continue to liaise with the club.

Councillor Maddocks suggested that the general maintenance of Farm Close is poor. He offered to find out whether there is a residents' association with a view to requesting improvements.

Councillor Edwards confirmed that he will monitor Cambridgeshire County Council's progress on identifying the cause of flooding on High Street.

147-03/21 Date of next meeting: 12 April 2021 at 7:00pm. Close of meeting: 8:25pm

15-04-21
[Signature]